

Fee Schedule
Division of Permitting and Development Review
(Effective July 1, 2010)

- I. Building Permits **and Zoning Certificates**
- II. Plumbing Permit and License Fees
- III. Electrical Permit and License Fees
- IV. Fire Code Plan Review and Inspection Fees
- V. Gaming
- VI. Development Review

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I. BUILDING PERMITS AND ZONING CERTIFICATES

The following fee schedule does not include applicable impact fees, excise tax, or fees charged by municipalities and other reviewing agencies.

A. General

1. All fees required by this section must be paid at the time of permit application.
2. Permit and zoning certificate fees are calculated for each permit and zoning certificate application.
3. Each structure, use or permit type ~~require~~ **requires a** separate permit application.
4. A permit application is required for each individual condominium unit or apartment, and a separate permit application is required for the parent structure.
5. Permits and zoning certificates are non-transferable and non-assignable when property ownership has changed.
6. Gross floor area includes all finished and unfinished square footage space and is measured by the exterior dimensions. It excludes attics, stoops and crawl spaces. Any increment of a foot is dropped from the measurements.
7. A minimum fee of \$55.00 applies to all building permits.
8. A filing fee of \$28.00 must be paid on all new permit and zoning certificate applications. All other required fees are in addition to the filing fee. A filing fee is not required for revisions or extensions.
9. A site plan compliance inspection fee shall be paid on all non-residential permit applications that require site plan approval.
10. A zoning review fee of \$87.00 is charged for each new dwelling unit and a \$52.00 fee is charged for other residential uses. A zoning review fee of ~~\$216~~ **215.00** is charged for the principal nonresidential use of a property. A \$52.00 fee is charged for all other nonresidential uses. A \$28.00 zoning review fee is charged for all business license requests.
11. A driveway permit fee of \$71.00 is charged for the review and inspection of a new driveway apron on a County maintained road. The fee is also charged for the review and inspection of an existing driveway apron in conjunction with a new one or two family dwelling Building Permit, except when dwelling is a replacement dwelling, **unless a new driveway apron is installed.**
12. A filing fee of \$28.00 must be paid on all home occupation permit applications. If a proposed home occupation is determined to have a minor impact, an additional \$52.00 will be required.

13. A zoning review fee of \$52.00 shall apply to all zoning certificate applications for a use that does not require a building permit (including land uses, agriculture buildings determined to be exempt from the building code, etc.) in addition to the \$28.00 filing fee.

14.13. An automation enhancement fee of \$10.00 applies to all building permit applications received on or after September 1, 2009. This fee does not apply to driveway permits, and home occupation permits, or zoning certificates that do not require a building permit.

B. Residential

1. New construction, Single Family detached dwelling unit,
per dwelling unit:

- 4,000 SF or less \$826 ~~823~~.00
- More than 4,000 SF and less than 6,500 SF. \$991 ~~987~~.00
- 6,500 SF or more \$1,321 ~~1316~~.00

2. New construction, One- and Two- Family attached dwelling unit,
(i.e. townhouse, duplex, etc.), per dwelling unit:

- 3,000 SF or less \$606 ~~604~~.00
- More than 3,000 SF \$716 ~~713~~.00

3. New construction, condominiums & apartments

- Parent structure \$220 ~~219~~.00
- Each dwelling unit \$441 ~~439~~.00

4. Accessory apartment \$220 ~~219~~.00
(associated with a principal residential dwelling unit)

5. Mobile home (*including landings, porches, decks*)

- Without basement \$165 ~~164~~.00
- With basement \$331 ~~330~~.00

6. **Establishment of a Group Home (of no more than 5 persons requiring care) within an existing Single Family Dwelling unit.** \$165 ~~164~~.00

C. Residential Uses

When there is any combination of Addition, Attached Garage and/or Alteration or Conversion included in the scope of work, only one base fee will be charged plus the SF fee for each category of work. The base fee is the category of work with the largest SF.

1.	Additions	\$220 <u>219.00</u> plus \$0.21/SF
2.	Garages and Pole Buildings	\$165 <u>164.00</u> plus \$0.21/SF
3.	Accessory structures (including sheds, gazebos, carports, pavilions, solar arrays & windmills <u>wind turbines</u>)	
	• 399 SF or less (a building permit is not required if less than 150 SF <u>except for solar arrays and wind turbines</u>)	\$105.00
	• 400 SF or more	\$165 <u>164.00</u>
4.	Decks, covered porches and screened porches (each <u>except when more than one are applied for and they are attached; then they shall be considered one structure and will be charged one fee.</u>)	
	• 500 SF or less	\$82.00
	• Over 500 SF	\$105.00
5.	Private swimming pools <u>and hot tubs</u>	
	• Above ground (including fence/barrier inspection)	\$55.00
	• In ground (including fence)	\$165 <u>164.00</u>
6.	Demolition	\$55.00
7.	Alteration or Conversion	\$82.00 plus \$0.21/SF
8.	Single Inspection permit (<i>applications requiring a single inspection only, i.e. woodstove, hot tub, h/c ramp, etc...</i>)	\$55.00
9.	Tanks *An exemption may be requested if an underground hazardous substance storage tank is being replaced in accordance with §1-6-50 of the Frederick County Code.	\$55.00*
10.	Retaining Wall	\$82.00
D.	<u>Non-Residential</u> (Separate Fire, Electrical and Plumbing Permits required)	
1.	New building or additional floor area, including mezzanines	\$0.21/SF
2.	Core Building Permit <i>Includes:</i>	\$0.21/SF

- *Shell of the building (footings, foundation walls, exterior walls, roof construction, interior slab with perimeter insulation, underground utilities to 6" above slab, temporary interior power)*
 - *Innermost building elements (stair enclosure, elevator shaft, sprinkler room and piping, fire pump, emergency lighting, exit signage and fire alarm)*
 - *Central core facilities (construction of above/below grade floor, restrooms, core building finishes, electric outlets and exterior walls insulated) in the central core areas only*
- The remainder of the building area shall include groundwork plumbing only and one electrical house service. Separate building permits shall be required for any work other than described herein and for each tenant occupancy.*

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|-----|--|-----------|
| 3. | Vanilla Box
Building tenant space, separate building permit for tenant required
<i>(includes all of core building permit requirements plus essential leaseable elements with undefined tenant including finished interior walls, ceiling and lighting complete, floors, fire sprinklers, all life safety elements, restrooms, and all plumbing and electric)</i> | \$0.21/SF |
| 4. | Tenant Occupancy
<i>(includes change of use, first occupant, new tenant fit-out of all occupied area)</i> | \$0.21/SF |
| 5. | Existing Tenant, Interior Alteration | \$0.21/SF |
| 6. | Tenant Occupancy
<i>(no construction or change of use; previously occupied)</i> | \$55.00 |
| 7. | Foundation only | \$55.00 |
| 8. | Signs <ul style="list-style-type: none"> • All except free standing \$23.00 for each sign or \$55.00 min. • Free standing \$55.00 for each sign or \$82.00 min. | |
| 9. | Trailers <ul style="list-style-type: none"> • Temporary <i>(including decks, porches, ramps)</i> \$82.00 • Permanent <i>(including decks, porches, ramps)</i> \$165 <u>\$164.00</u> | |
| 10. | Demolition | \$55.00 |
| 11. | Retaining wall | \$82.00 |
| 12. | Tanks | \$55.00 |
| 13. | Temporary Tent | \$55.00 |

E. Miscellaneous

1. Refunds:

Filing fees are non-refundable and non-transferable. In the case of an abandonment or discontinuance of a project that has been issued a permit or for which a permit application has been made and, upon cancellation, 50 percent of the fee paid, less the minimum fee may be refunded, provided (1) No construction has occurred, (2) The request for refund is received prior to the expiration date of the permit, and (3) The building permit and placard are returned. The request must be made on a form provided by the County. Revoked, suspended, expired or invalid permits are not eligible for refunds.

2. Extensions:

The fee to extend a building permit or application is as follows:

- Residential (B1 – B5-6)
\$110.00
- Residential Uses (C1 – C10) minimum permit fee
- Non Residential (D1 – D5) \$110.00
- Non Residential (D6-D12) minimum permit fee

Each request to extend an application or a permit shall be made in writing with justification and received in advance of expiration date. Each extension for an application shall not exceed six months. Each extension for an issued permit shall not exceed one year. Expired permits are not eligible for an extension. **Temporary trailers, tents and other temporary uses of a structure cannot be extended.**

3. Administrative Revisions:

Administrative revisions to permits or permit applications are \$28.00. This fee is not applicable when revision requires plans to be resubmitted for review.

4. Additional Plan Review Charges:

(For revisions that are in direct response to a plan review comment)

a. Residential

The first plan revision or resubmittal is reviewed at no additional charge. The second plan revision or resubmittal is an additional 25% of the original fee, and the third and subsequent plan revision or resubmittal is at 50% of the original fee.

b. Non-Residential

The first two plan revisions or resubmittals are reviewed at no additional charge. The third plan revision or resubmittal is an additional 25% of the original fee, and the fourth and subsequent plan revision or resubmittal is at 50% of the original fee.

5. Applicant Initiated Revisions:
(For revisions that are not in response to a plan review comment.
Revisions that are in direct response to a plan review comment are
in accordance with section (4) above)
 - New Residential (*outlined in B above*) \$110.00
 - Residential Uses (*outlined in C above*) \$28.00
 - Non-Residential (*outlined in D above*) \$110.00 plus
\$0.21/SF of revised area
6. Inspection Fees
 - a. Initial inspection of sites or property where work has occurred
without a permit is ~~\$220~~ \$219.00 in addition to regular permit fees.
 - b. Residential
First inspection and one re-inspection of the same inspection
type for permitted work is included in the permit fee. Each
subsequent inspection (re-inspection) is \$55.00. The re-
inspection fee must be paid before scheduling the next inspection
type.
 - c. Non-Residential
Partial inspections are allowed for approved phased construction..
No more than four (4) phases are allowed under each permit.
The permit fee includes the first inspection and one re-inspection
of the same inspection type for each phase. Each subsequent
inspection (re-inspection) in a particular phase is \$55.00. The re-
inspection fee must be paid prior to the final inspection.
7. Temporary (not exceeding 90 days) Certificate ~~\$331~~ \$330.00
Of Occupancy - Non-Residential only
(Request must be made in writing & fee paid at time of request)
8. Verification of Records and Certificate of Occupancy
Research request shall be in writing on appropriate form
and fee paid at the time of request.
 - Residential Certificate of Occupancy, \$55.00
(per address)
 - Non-residential Certificate of Occupancy \$110.00
(per address or tenant space)
 - All others \$28.00
9. Site plan compliance inspection fee is ~~\$331~~\$330.00, plus \$110.00 for each
permit associated with a site plan at the time of initial permit application.
First inspection and one re-inspection is included in original fee. Each
subsequent inspection (or re-inspection) is \$55.00.

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|-----|--|---------------------------|
| 10. | Expedited Certificate of Occupancy | \$82.00 |
| 11. | Facsimile transmittal of Certificate of Occupancy | \$28.00 |
| 12. | Additional Staffing Complement of Consultants is charged by the actual cost incurred by the County, in addition to regular fees assessed. | |
| 13. | Reapplication Fee | |
| | a. Residential dwelling unit | 50% of current permit fee |
| | <ul style="list-style-type: none">• Original building permit has been issued and has expired or the property ownership has changed, and;• A minimum of one approved building code inspection has been obtained, and;• The dwelling unit is completely "under roof" | |

Exception: A flat rate of \$110.00 applies if only a final building inspection is needed.

- b. Any residential use (other than a new dwelling unit) that only requires a final inspection shall be the minimum permit fee.

II. PLUMBING PERMIT AND LICENSE FEES

A. General

1. All fees required by this section must be paid at the time of application.
2. A minimum fee of \$55.00 applies to all residential plumbing permits.
3. A minimum of \$110.00 applies to all non-residential permits.
4. Projects requiring multiple building permits will require multiple plumbing permits.
5. The plumbing permit revision fee is \$28.00, which is in addition to other appropriate fees in this chapter.
6. An automation enhancement fee of \$10.00 applies to all plumbing permit applications received on or after September 1, 2009.

B. Residential

1. New construction, One- and Two- Family detached dwelling unit, per dwelling unit:
 - 4,000 SF or less
 - a. Including gas \$357 **356.00**
 - b. Excluding gas \$303 **302.00**
 - More than 4,000 SF and less than 6,500 SF
 - a. Including gas \$413 **411.00**
 - b. Excluding gas \$357 **356.00**
 - 6,500 SF or more
 - a. Including gas \$468 **466.00**
 - b. Excluding gas \$413 **411.00**
2. New Construction, One and Two Family attached dwelling unit, per dwelling unit
 - 3,000 SF or less
 - a. Including gas \$351 **350.00**
 - b. Excluding gas \$303 **302.00**
 - More than 3,000 SF
 - a. Including gas \$413 **411.00**
 - b. Excluding gas \$357 **356.00**

3. New construction, multi-family, per dwelling unit
(includes apartments and condominium dwelling units)
 - a. Including gas \$357 **356.00**
 - b. Excluding gas \$303 **302.00**
 - c. Parent Structure \$55.00
4. Mobile Home
 - a. Including gas \$275 **274.00**
 - b. Excluding gas \$220 **219.00**
5. Additions, Alterations & Accessory
 - 1 – 4 plumbing fixtures \$82.00
 - 5 – 9 plumbing fixtures \$138 **137.00**
 - 10 or more plumbing fixtures \$193 **192.00**
6. Swimming pools & Hot tubs \$55.00
7. Boilers, steam and hot water equipment installation \$55.00/per unit
8. Water-cooled air conditioning, refrigeration,
Machinery, and compressor installation \$55.00/per unit
9. Replacement or new single fixture installation (~~one trip~~)
(applications requiring a single inspection only) \$55.00
10. Gas Permit only \$82.00
11. Utility
 - With Certificate of Occupancy inspection
(public or private) \$170 **169.00**
 - Without Certificate of Occupancy inspection
(public or private) \$127 **126.00**
12. Demolition \$55.00

C. Non-Residential

1. Core Building \$110.00
(includes innermost building elements as described in building fee schedule 1.D(2).

- | | | |
|----|--|---|
| 2. | Plumbing fixtures | \$23.00 for each fixture
or \$110.00 min. |
| 3. | Gas appliances | \$138 <u>137.00</u> / service
or service stub |
| 4. | Utility | |
| | • With Certificate of Occupancy inspection
(public or private) | \$170 <u>169.00</u> |
| | • Without Certificate of Occupancy inspection
(public or private) | \$127 <u>126.00</u> |
| 5. | Demolition | \$110.00 |

D. Exams & Licenses

- | | | |
|----|---|--------------------------------|
| 1. | Plumbing Exams | |
| a. | Homeowners Plumbing Exam | \$16.00 |
| 2. | Licenses and License(s) Renewals | |
| a. | Master Plumber (new) | \$233 <u>232.00</u> |
| b. | Master Plumber (2 year renewal) | \$203 <u>202.00</u> |
| c. | Journeyman Plumber (new or 2 year renewal) | \$55.00 |
| d. | Septic Installers (new or 2 year renewal) | \$127 <u>126.00</u> |
| e. | Appliance Installer (new or 2 year renewal) | \$127 <u>126.00</u> |
| f. | Utility Installer (new) | \$233 <u>232.00</u> |
| g. | Utility Installer (2 year renewal) | \$203 <u>202.00</u> |
| h. | Late Fee (in addition to a – g) | \$55.00 |

The fee for a new license application received in the last 3 months of a licensing period (after August 13th and before November 13th of the odd numbered year) shall be 50% of the regular license fee.

E. Miscellaneous

1. Minimum plumbing and gas permit fees are non-refundable. License fees are non-refundable. In the case of an abandonment or discontinuance of a project or a permit, the permit applicant may return the permit or the permit application for cancellation, and upon cancellation, may be refunded, less the minimum fees, provided (1) No plumbing work has occurred and (2) The written request for the refund is received prior to the expiration date of the permit. All other fees are non-refundable. Revoked, suspended, expired or invalid permits or licenses are not eligible for refunds.

2. Extensions:
The Fee to extend a plumbing permit is the minimum permit fee. Each request to extend a permit shall be made in writing. Each extension request can only be made for one year.
3. Inspection Fees
 - a. Initial inspection of sites or property where work has occurred without a permit is ~~\$220~~ 219.00 in addition to regular permit fees.
 - b. Residential
First inspection and one re-inspection of the same item or stage of construction for permitted work is included in the permit fee. Each subsequent inspection (re-inspection) is \$55.00. The re-inspection fee must be paid before additional inspections are scheduled.
 - c. Non-Residential
Partial inspections are allowed for approved phased construction. No more than four (4) phases are allowed under each permit. The permit fee includes the first inspection and one re-inspection of the same inspection type for each phase. Each subsequent inspection (re-inspection) in a particular phase is \$55.00. The re-inspection fee must be paid prior to the final inspection.
4. Permit transfer fee from homeowner to licensed plumber is \$55.00.
5. A ~~\$220~~ 219.00 administrative fee is charged for all requests made for Plumbing Board consideration.
6. Grease trap approval by administrative authority request is \$110.00 per permit.
7. Reapplication Fee
(For plumbing permits that have been issued and expired or the property ownership has changed and only the final inspection is required)

50% of current fee but
not less than minimum

III. ELECTRICAL PERMIT AND LICENSE FEES

A. General

1. All fees required by this section must be paid at the time of application.
2. A minimum fee of \$55.00 applies to all residential electrical permits.
3. A minimum fee of \$148 147.00 applies to all non-residential electrical permits.
4. Projects requiring multiple building permits will require multiple electrical permits.
5. A separate permit is required for each multi-family dwelling unit (apartments and condos) and for common areas and house panel combined.
6. The electrical permit revision fee is \$28.00, which is in addition to other appropriate fees in this chapter.
7. An automation enhancement fee of \$10.00 applies to all electrical permit applications received on or after September 1, 2009.

B. Residential

1. New construction, One- and Two- Family dwelling unit, includes low voltage work by same contractor on same application:
 - Up to 200 amp service \$247 246.00
 - 201 to 400 amp service ~~\$331~~ 330.00
 - More than 400 amp service ~~\$457~~ 455.00
2. Mobile Home \$110.00
(includes low voltage work by same contractor on same application)
3. New construction, multi-family, per dwelling unit
(includes apartments & condominium dwelling units)
 - Each unit ~~\$331~~ 330.00
 - House panel and common area ~~\$337~~ 336.00
4. Alterations, Additions & Accessory Structures \$165 164.00
(includes low voltage work by same contractor on same application.
Includes subpanel but not heavy up.)
5. Minor Electrical Permit \$55.00
(applications requiring a single inspection only)

6.	Low Voltage Permit only	\$140 139 .00
7.	Swimming Pools and Hot Tubs (including motors, lights, receptacles & bonding)	
	• Above ground	\$55.00
	• In ground	\$165 164 .00
8.	Heavy Up	\$55.00
9.	Re-introduction of service or service repair	\$82.00
10.	<u>Add additional meter (Zoning review required)</u>	<u>\$82.00 plus</u> <u>\$52.00 zoning review fee</u>
11. 10.	Temporary Construction Service	\$55.00
12.	Demolition	\$55.00

C. Non-Residential

1.	Wiring and Fixtures (not including low voltage, does include all switches, lighting and receptacles to be counted as outlets)	
	• 1 - 50 outlets	\$220 219 .00
	• Each additional 25 outlets or fraction thereof	\$33.00
2.	Low Voltage (Fire Protection, Security, Alarms, Central Vac, Intercom, etc.)	
	• 1 - 50	\$220 219 .00
	• Each 50 devices or fraction thereof	\$28.00
3.	Pneumatic Circuits	
	• First 2 circuits	\$220 219 .00
	• Each 50 Devices or fraction thereof	\$5.00
4.	Baseboard Heat, cooking equipment & similar appliances	
	• Single unit	\$38.00
	• Each additional group of 10 units or fraction thereof	\$38.00
5.	Service Meter Equipment and Feeders	

• Not over 100 amps	\$37.00
• Over 100 to 225 amps	\$43.00
• Over 225 to 400 amps	\$72.00
• Over 400 to 1000 amps	\$130 <u>129.00</u>
• 1000 amps to 2000 amps	\$219 <u>218.00</u>
• Over 2000 amps	\$325 <u>324.00</u>
6. Motors-Generators-Transformers	\$33.00 each
7. Central Heating & Air Conditioning Units, Electrical Furnaces, and Welders	\$33.00 each
8. Primary Transformers, Vaults-Enclosures-Substations	
• Not over 200 KVA	\$103.00
• Over 200 KVA to 500 KVA	\$148 <u>147.00</u>
• Over 500 KVA	\$219 <u>218.00</u>
9. Signs	\$58.00 each
10. Non Residential Swimming Pool or Hot Tub (includes 2 bonding inspections, outlets and motors)	\$220 <u>219.00</u> each
11. Site/Street Lighting	
• 1 – 25 fixtures	\$148 <u>147.00</u>
• Each additional 25 fixtures or fraction thereof	\$33.00
12. Heavy up only	\$55.00 each additional 100 amps
13. Temporary Construction, Sales or Office Trailer	\$148 <u>147.00</u> each
14. Temporary Construction Service	\$148 <u>147.00</u>
15. Certification of Protective Signaling System	\$148 <u>147.00</u>
16. Demolition	\$148 <u>147.00</u>

D. Exams and Licenses

1. Electrical Exams	
a. Frederick County Master Electrician Exam	\$55.00
b. Homeowner Exam	\$16.00

2. Licenses and Licenses Renewals

a.	Master Electrician (General)	\$236 <u>235.00</u>
b.	Master Electrician (Limited)	\$236 <u>235.00</u>
c.	Master Electrician (Restricted)	\$236 <u>235.00</u>
d.	Renewals (all categories)	\$203 <u>202.00</u>
e.	Late fee (in addition to a - d)	\$55.00

The fee for a new license application received in the last 3 months of a licensing period (after March 30th and before June 30th of the odd numbered year) shall be 50% of the regular license fee.

3. Letter of Reciprocity \$55.00

E. Miscellaneous

1. Minimum electrical permit fees are non-refundable. License fees are non-refundable. In the case of an abandonment or discontinuance of a project or a permit, the permit applicant may return the permit or the permit application(s) for cancellation, and upon cancellation, may be refunded, less the minimum fees, provided: (1) No electrical work has occurred and (2) The written request for the refund is received prior to the expiration date of the permit. All other fees are non-refundable. Revoked, suspended, expired or invalid permits or licenses are not eligible for refunds.

2. Extensions

The Fee to extend an electrical permit is the minimum permit fee. Each request to extend a permit shall be made in writing. Each extension request can only be made for one year.

3. Reapplication Fee

(For electrical permits that have been issued and expired or the property ownership has changed and only the final inspection is required)

50% of current fee but
not less than minimum

F. Inspection Fees

1. Initial inspection of sites or property where work has occurred without a permit is ~~\$220~~ 219.00 in addition to regular permit fees.

2. Residential

First inspection and one re-inspection of the same item or stage of construction for permitted work is included in the permit fee. Each subsequent inspection (re-inspection) is \$55.00. The re-inspection fee must be paid before additional inspections are scheduled.

3. Non-Residential
Partial inspections are allowed for approved phased construction. No more than four (4) phases are allowed under each permit. The permit fee includes the first inspection and one re-inspection of the same inspection type for each phase. Each subsequent inspection (re-inspection) in a particular phase is \$55.00. The re-inspection fee must be paid prior to the final inspection.
4. Permit transfer fee from homeowner to licensed electrician is \$55.00.
5. A ~~\$220~~ 219.00 administrative fee is charged for all requests made for Electrical Board consideration.

IV. FIRE CODE PLAN REVIEW & INSPECTION FEES

- A. Life Safety Code Review \$0.12/SF
(in combination with non-residential building permits and development review plans)
1. All fees required by this section must be paid at the time of building permit application.
 2. Gross floor area includes all finished and unfinished square footages and is measured by the exterior dimensions.
 3. A minimum plan review fee of \$200.00 applies to all **applicable** development review plans.
 4. A minimum plan review fee of \$114.00 applies to all **applicable** non-residential building permits.
 5. Refunds:
In the case of an abandonment or discontinuance of a project that has been issued a permit or for which a permit application has been made, the permit applicant may return the permit for cancellation and, upon cancellation, 50 percent of the fee paid, less the minimum fee may be refunded, provided (1) No construction has occurred, and (2) The written request for refund is received prior to the expiration date of the permit. Revoked, suspended or invalid permits are not eligible for refunds.
 6. Additional Plan Review Charges
(For revisions that are in direct response to a plan review comment.)
 - Non-Residential
The first two plan revisions or resubmittals are reviewed at no additional charge. The third plan revision or resubmittal is an additional 25% of the original fee, and the forth and subsequent revisions are at 50% of the original fee.
 7. Applicant initiated revisions
(For revisions that not in response to a plan review comment. Revisions that are in direct response to a plan review comment are in accordance with section 6 above.)
 - Non-Residential \$110.00 plus
\$0.12/SF of revised area
 8. Inspection Fees
 - a. Initial inspection of sites or property where work is proceeding without a permit is \$220 **219**.00 in addition to regular permit fees.

b. Non-residential

Partial inspections are allowed for approved phased construction. No more than four (4) phases are allowed under each permit. The permit fee includes the first inspection and one (1) re-inspection of the same inspection type for each phase. Each subsequent inspection (re-inspection) in a particular phase is \$55.00. The re-inspection fee must be paid prior to any subsequent inspections.

9. Flammable or Combustible Liquid/Gas Storage Tanks \$170 169.00
Includes plan review and inspection per permit (exception: Tanks used to provide fuel to heat or other utility service to a building)
10. Outside Storage of Flammable or Combustible Material
- Plan Review Fee, per acre \$170 169.00
 - Inspection Fee, per acre \$170 169.00
(scrap tires, tree stumps, lumber, drums of flammable or combustible materials, etc.)
11. Emergency Generator Test Per Generator \$170 169.00

B. Fire Protection Systems Permit

(separate from building permit application)

1. A non-refundable filing fee of \$29.00 applies to all Fire permits.
Fire permits are required for the following:
- Installation/modification to any fire alarm and detection systems
 - Installation/modification to any suppression system and fire pump
 - Installation/modification to any smoke control system

Final payment of all fees are due at release of permit.

2. An automation enhancement fee of \$10.00 applies to all fire permit applications received on or after September 1, 2009.
3. Suppression Systems & Fire Pumps
The fees include the plan review and inspection of shop drawings, hydraulic calculations, piping, control valves, connections and other related equipment and appurtenances. Also included are one hydrostatic test, one final acceptance test, one underground fire main flush and one underground hydrostatic test.

- NFPA 13,13R and Foam Systems

a.	Plan Review, \$2.00 per sprinkler head	\$114.00 Min.
b.	Inspection, \$2.00 per sprinkler head	\$170 <u>169.00</u> Min.
c.	Witness of Fire Main Flush (beyond initial test)	\$170 <u>169.00</u>
d.	Witness of Underground Fire Main Hydrostatic Test (beyond initial test)	\$256 <u>255.00</u>
e.	Additional Hydrostatic Tests (Beyond Initial Test)	\$256 <u>255.00</u>
f.	Deluge/Dry Pipe Test	\$170 <u>169.00</u>
g.	Pneumatic Test of Dry Sprinkler System	\$170 <u>169.00</u>
h.	Forward Flow Test of Backflow Preventer Per Test	\$170 <u>169.00</u>

Exception: A flat rate of ~~\$170~~ 169.00 applies for 10 sprinkler heads or less and includes plan review and inspection.

- NFPA 13D Systems (sprinkler systems)

The fees include the plan review and inspection of shop drawings, hydraulic calculations, piping, control valves, connections and other related equipment, one hydrostatic test and one final acceptance test.

a.	Plan Review, per sprinkler system, Per model, per development (i.e. a row of townhouses not to exceed 7)	\$114.00
b.	Inspection, per sprinkler system	\$170 <u>169.00</u>

Exception: A flat rate of ~~\$170~~ 169.00 applies for 10 sprinkler heads or less and includes plan review and inspection.

4. NFPA 14 (Standpipe Systems)

The fees include the plan review and inspection of a complete system of shop drawings, piping, control valves, connections and other related equipment and appurtenances. Also, one flush test, one hydrostatic test and one final acceptance test of the installed system.

a.	Plan Review, per Riser	\$170 <u>169.00</u>
b.	Inspection, per Riser	\$170 <u>169.00</u>

5. NFPA 20 (Fire Pumps)

The fees include the plan review and inspection of a complete system of pumps and all associated valves, piping controllers, driver and other related equipment and appurtenances. Also, one pump acceptance test per pump.

a.	Plan Review Fee	\$170 <u>169.00</u>
b.	Inspection Fee	\$343 <u>342.00</u>

6. Fire Alarm and Detection Systems

The fees include the plan review and inspection of a complete system of wiring, controls, alarm/detection equipment, audio/visual devices and related appurtenances. Plus one final acceptance test of the install system. **A separate electrical permit is required.**

- Plan Review, per story \$170 ~~169~~.00 plus
\$3.00 per fire alarm
initiating/indicating device
- Inspection, per story \$170 ~~169~~.00 plus
\$3.00 per fire alarm
initiating/indicating device

Exception: A flat rate of \$170 169.00 applies if 10 or less fire alarm notification devices and includes plan review and inspection.

7. NFPA 17A (Hood Suppression Systems)

The fees include the plan review and inspection of a complete system of piping, controls, and equipment and appurtenances. Also, one performance or acceptance test of the installed system

- Plan Review Fee, per system \$170 ~~169~~.00
- Inspection Fee, per system \$170 ~~169~~.00

8. Other Chemical Extinguishing Systems

The fees include the plan review and inspection of a complete system of piping, controls and equipment and appurtenances. Also, one performance or acceptance test of the installed system.

- a. Plan Review, per system \$170 ~~169~~.00
- b. Inspection, per system \$170 ~~169~~.00

9. Smoke Control System

The fees include the plan review and inspection of system components and one performance or acceptance test per installed system.

- Plan Review, per system \$228 ~~227~~.00
- Inspection, per system \$170 ~~169~~.00

10. Additional Plan Review Fees

(For revisions that are in direct response to a plan review comment)

- 1st Revision No charge
- 2nd Revision 25% of original fee
- 3rd and all subsequent revisions 50% of original fee

<u>11.</u>	<u>Applicant initiated revisions</u>	<u>50% of the original fee</u>
	<u>(For revisions that are not in response to a plan review comment.</u>	<u>or \$114 min.</u>
	<u>Revisions that are in direct response to a plan review comment</u>	
	<u>are in accordance with 10 above)</u>	
<u>142.</u>	Technical Services and Preliminary Walk-thrus	\$114.00/hour or fraction thereof
<u>123.</u>	Re-inspection Fees – Violations Life Safety Inspections	
	• 1 st Re-inspection	Included in fee
	• 2 nd Re-inspection	\$55.00
	• 3 rd Re-inspection	\$110.00
	• 4 th and subsequent re-inspections	\$165 <u>164.00</u>
<u>134.</u>	Re-inspection Fees – Not Ready Fire Permits Inspections	
	• 1 st Re-inspection	\$275 <u>274.00</u>
	• 2 nd Re-inspection	\$550 <u>548.00</u>
	• 3 rd Re-inspection	\$1,101 <u>1,097.00</u>
<u>145.</u>	Expedited Plan Review – Applicant Request (In addition to plan review fees)	
	• 1 st Hour	\$228 <u>227.00</u>
	• Each additional hour or fraction thereof	\$114.00
<u>156.</u>	After Hours Inspections – Applicant Request (In addition to inspection fees)	
	• 1 st Hour	\$228 <u>227.00</u>
	• Each additional hour or fraction thereof	\$114.00
<u>167.</u>	Alternative Evaluation Process Fee, per request	\$170 <u>169.00</u>
<u>178.</u>	Additional Staffing Complement of Consultants (in addition to fees assessed)	Actual cost incurred by County
<u>189.</u>	Investigation Fee (i.e. working without a permit)	\$275 <u>274.00</u>

V. GAMING

A. General

1. All fees required by this section must be paid at the time of application. Please reference Frederick County Gaming Ordinance 93-02-066 for definitions.
2. Permits are issued annually for a calendar year from January to December, excluding carnival permits, single occurrence, and three month permits. All gaming permits issued annually expire December 31st.
3. **There is an administrative revision fee of \$28.00 for a change or addition to the responsible person (s) indentified on a gaming permit.**

B. Permit Issuance Fees

1. Bingo \$55.00/annually
2. Raffle \$55.00/annually
3. Tip jar and Punchboards
 - a. On Premise \$182 181.00
 - One year permit if the tip jar or punchboard will be operated solely by the non-profit organization for its own benefit on its own premises or premises owned by another non-profit organization.
 - Carnival permit (event not to exceed 10 days) \$121.00
 - Single occurrence not to exceed three days \$82.00
 - b. Off Premise (operated by a licensed bar or tavern for the benefit of a non-profit organization)
 - One year permit \$824 820.00
 - Three month permit (quarterly) permit \$206 205.00
(must be consecutive months)
4. Gaming event (not including bingo, Raffle, tip jar or punchboard) \$55.00/annually
5. Volunteer Fire, Rescue, Ambulance or Auxiliary Groups \$110.00
 - Annual gaming permit entitling it to operate for its own benefit:
 - a. Bingo games

- b. Tip jar and punchboards in conjunction with bingo games
 - c. Raffles
 - d. Any gaming event as specified in Section 1-2-108
 - e. Any or all of the above for a one week period once annually in conjunction with a volunteer fireman's carnival
- Tip jars and punchboards not operated by the organization but for its benefit shall pay fees in accordance with 3(b) above and 6(a) below

6. Distributor License \$~~2,203~~ 2,194.00 annually
- a. Bag Fee
 - If projected profit from the tip jar or Punchboard is \$0 to \$100 \$2.00/bag or punchboard
 - If projected profit from tip jar or Punchboard is over \$100 \$2.00/bag or punchboard for each \$100, or fraction thereof, of projected profit

VI. DEVELOPMENT REVIEW FEES

A. General

All fees required by this section must be paid at the time of application.

B. Subdivision Plats

(also see applicable APFO fee under (E) below)

1. Preliminary Plats
 - Planning ~~\$2,863~~ 2,852.00 plus \$7/acre plus \$28/lot
 - Engineering ~~\$826~~ 823.00
2. Preliminary Plat Extension Requests
 - Planning ~~\$1,432~~ 1,427.00
 - Engineering ~~\$413~~ 411.00
3. Combined Preliminary Plat/Site Plan (residential only)
 - Planning ~~\$4,611~~ 4,593.00 plus
\$7/acre (res.) or \$88/acre (non-res.) plus
\$38/lot or dwelling unit (whichever is greater)
 - Engineering ~~\$1,651~~ 1,644.00
4. Combined Preliminary/Final Plats
 - Planning (requiring FcPc review) ~~\$2,588~~ 2,679 plus \$34/lot
 - Planning (requiring staff review only) ~~\$1,486~~ 1,582 plus \$34/lot
 - Engineering ~~\$273~~ 273.00
5. Final Plats
 - Planning ~~\$673~~ 670.00 plus \$28/lot
 - Engineering ~~\$135~~ 134.00
6. Court Action
 - Planning ~~\$1,045~~ 1,109 plus \$34/lot
 - Engineering ~~\$91~~ 91.00
7. Addition, Farm Lot Outlot, and Public Taking Plats
 - Planning ~~\$1,045~~ 1,075 plus \$34/lot
 - Engineering ~~\$135~~ 135.00
8. Correction Plats
 - Planning ~~\$448~~ 446.00
 - Engineering ~~\$135~~ 135.00
9. Condo Plats
 - Planning ~~\$760~~ 867.00 plus \$110/staging area
 - Engineering ~~\$135~~ 135.00

10. Combination Plats as approved by staff (including addition, farm, public taking and correction) are the cumulative fee of each individual plat type, listed above.

11. Recordation \$55.00

C. PUD/MXD Plans

(see also applicable APFO fee under subsection (E) below)

1. Phase II (PUD)

- Planning \$5,506 ~~5~~ 5,484 plus \$28/acre
- Engineering \$360 ~~359~~ 359.00

2. Phase II Execution Plan (MXD)

- Planning \$4,611 ~~4~~ 4,593.00 plus \$7/acre (res.) or \$88/acre (non res.) *plus* \$38.00/lot or dwelling unit (whichever is greater)
- Engineering \$1,651 ~~1~~ 1,644.00

3. Phase III (PUD or MXD)

- See fees under subsection B(1) above

D. Site Plans

(also see APFO fee under (E) below)

1. Residential (Type I)

- Planning \$2,588 ~~2~~ 2,578.00 plus \$10/lot or dwelling unit(whichever is greater)
- Engineering \$413 ~~411~~ 411.00

2. Commercial/ Non-Residential (Type I)

- Planning \$2,588 ~~2~~ 2,578.00 plus \$88/disturbed acre
- Engineering \$826 ~~823~~ 823.00

3. Revisions (after FcPc approval but prior to vesting plan or after construction has vested original site plan)

- a. Administrative (Type III ~~requiring planning review only~~) \$220 ~~219~~ 219.00
- b. Staff Level Review (Type II)
 - Planning \$761 ~~758~~ 758.00
 - Engineering \$273 ~~272~~ 272.00

- c. Planning Commission Review Type I
(same as fees charged for D(1) and D(2) above)

4. Site Plan Extension Requests (administrative only) \$331 ~~330~~ 330.00

E. Adequate Public Facilities Ordinance (APFO) Review Fees

1. Exemption Request \$55.00
2. Application Fee \$220 219.00
3. Study Fee
 - a. Roads 15% of the consultant contract amount
 - b. Schools
 - 1 to 5 new lots or dwelling units \$100.00
 - 6 to 100 new lots or dwelling units \$500.00
 - 101 to 500 new lots or dwelling units \$750.00
 - Over 500 new lots or dwelling units \$1,500
 - c. Water & Sewer
 - See DUSWM fee schedule
4. Execution Fee
 - No LOU required \$100.00
 - LOU required, 5 or fewer escrow accounts and no physical improvements \$385.00
 - LOU required, all other \$2,000.00
 - LOU modification, replacement, etc. \$385.00

1. Application Fee \$220.00 base
(Subject to APFO review; no Traffic Impact
(TIS) required or Letter of understanding (LOU) required)

2. Basic APFO Review
(Subject to APFO with Full TIS required, but no LOU
required or without Full TIS, but required LOU)

• APFO study period 0 – 3 years \$220.00 base plus
\$688.00 Basic APFO Review Fee
(Total Fee \$908.00)

• APFO study period greater than 3 \$220.00 base plus
years but no more than 5 years \$1,376.00 Basic APFO Review Fee
(Total Fee \$1,596.00)

• APFO study period greater than 5 years \$220.00 base plus
\$3,441.00 Basic APFO Review Fee

(Total Fee \$3,661)

3. Full APFO Review

(Subject to APFO with Full TIS and LOU required)

- APFO study period 0 – 3 years \$220.00 base plus
\$688.00 Basic APFO Review Fee plus
\$688.00 Full APFO Review Fee
(Total Fee \$1,596.00)

- APFO study period greater than 3 years but no more than 5 years \$220.00 base plus
\$1,376.00 Basic APFO Review Fee plus
\$1,376.00 APFO Full Review Fee
(Total Fee \$2,972)

- APFO study period greater than five years \$220.00 base plus
\$3,441 Basic APFO Review Fee plus
\$3,441.00 Full APFO Review Fee
(Total Fee \$7,102.00)

4. APFO Exemption Request \$55.00
(when a prior plan has received APFO and vesting has occurred)

F. Miscellaneous Requests

1. Ag Cluster/ RC Cluster/Sketch/Concept Plans

- Planning \$895 891.00
- Engineering \$135 134.00

2. Residential Cluster Plans

- Planning \$1,119 1,115.00
- Engineering \$135 134.00

3. Modifications

a. Single Modification, not associated with a plan receiving FcPc review

- Planning \$761 758.00
- Engineering \$182 181.00

b. Single modification associated with a plan receiving FcPc review

- Planning \$110.00/modification
- Engineering \$110.00/modification

G. FRO

1. Review Fees

a. Banking Projects	\$220 <u>219.00</u>
b. Simplified Plans <u>Combined Preliminary/Final Forest Conservation Plan</u> with no onsite forest & proposed purchase of banking credits or Fee-in-Lieu	\$220 <u>219.00</u>
c. Simplified Plans <u>Combined Preliminary/Final Forest Conservation Plan</u> with onsite forest or proposed planting	\$441 <u>439.00</u>
d. Preliminary Forest Plans	\$220 <u>219.00</u> plus \$2/gross acre
e. Final Forest Plans	\$220 <u>219.00</u> plus \$1/gross acre
f. Additional deed or other documents not included in original submission	\$55.00
g. <u>NRI/FSD-simplified</u>	<u>\$75.00 plus \$1.00/acre</u>
h. <u>NRI/FSD- intermediate/full</u>	<u>\$226 219.00 plus \$2.00/acre</u>

2. Inspection Fees

- Developer & Banking Projects \$175 174.00 base plus
1.1% of 1st \$30,000 of cost estimate plus
½ of 1.1% of portion of cost estimate over \$30,000

3. FRO Modification Requests

a. To Planning Commission (prior to plan approval)	\$357 <u>356.00</u>
b. FRO plan revisions (minor changes after plan approval but prior to mitigation)	50% of new application fee at current rates
c. Change ownership of banking project after deed/FIPA recordation	\$357 <u>356.00</u>
d. FRO plan or easement revision after easement recordation or mitigation	\$357 <u>356.00</u>

4. Exemption Requests \$55.00/exemption

H. Verification Letters

a. Site Plan Verification	\$110.00
b. Potential subdivision rights Verification	\$275 <u>274.00</u>
c. Lot of Record Determination	\$220 <u>219.00</u>

I. Improvement Plans-SWM Concept Plan (as required by 2007 SWM regulations)

• <u>Engineering</u>	<u>\$849.00</u>
• <u>Planning</u>	<u>\$220 219.00</u>

J. SWM Development Plan (as required by 2007 SWM regulations) regulations

- **Engineering** **\$413 411.00/plan sheet**
- **Planning** **\$220 219.00 flat rate**

K. I. Improvement Plans

1. Projects prior to 2007 SWM regulations

- Engineering **\$413 411.00/plan sheet**
- Planning **\$413 411.00 flat rate**
- ~~Modification Requests~~ **\$273.00**
— (applies to all engineering design issues,
during any part of the development process)

2. Projects as required by 2007 SWM regulations

- **Engineering** **\$220 219.00/plan sheet**
- **Planning** **\$220 219.00 flat rate**

3. Modification/Waiver Requests **\$273 272.00**
(applies to all engineering design issues
and during any part of the development process)

L. J. Minor Improvement Plans **\$413 411.00**

M. K. Administrative Process Fee **\$55.00**
(single lot SWM, municipal plat, etc.)

L. Public Improvements administrative document processing fee **\$385.00**
(processing of cost estimates, performance agreements, sureties, etc. for
dedicated or proposed public improvements)

N. M. Environmental Compliance

1. Grading/SWM Permit (Administrative)

- a. Minor Grading/Logging** **\$89.00**
- b. Major Grading/Logging** **\$395 393.00**
- c. Stormwater Mgmt** **\$395 393.00**

2. Grading/SWM Inspection

- a. Minor Grading/Logging** **\$89.00**
- b. Major Grading/Logging** **2.64 2.63% of approved cost estimate**
- c. SWM** **2.64 2.63% of approved cost estimate**

3. Grading/SWM Permit Renewal (Administrative)
 - a. Minor Grading/Logging \$89.00
 - b. Major Grading/Logging ~~\$395~~ 393.00
 - c. SWM ~~\$395~~ 393.00
4. Grading/SWM Renewal Inspection
 - a. Minor Grading/Logging \$89.00
 - b. Major Grading/Logging ~~2.64~~ 2.63% of remaining surety balance
 - c. SWM ~~2.64~~ 2.63% of remaining surety balance
5. Public Improvements administrative document processing fee (processing of cost estimates, performance agreements, sureties, etc. for dedicated or proposed public improvements) ~~\$385~~ 383.00
6. Any applicant initiated request to replace or modify an existing Performance Agreement/Surety is \$385 383.00 per request. This includes public improvements, grading, FRO, SWM or other.

O. N. Miscellaneous

1. Refunds

All fees paid under this section are non-refundable and non-transferable. Exception: If a plan that was submitted and processed for review is withdrawn by the applicant, then all applicable fees are refundable less a ~~\$220~~ 219.00 administrative fee provided that a) the request to withdraw is in writing by the applicant and b) an initial review has not been performed.
2. Application Revisions (administrative changes only to applicant, engineer, address or project name information, etc.)

The fee for application revisions, after an application has been processed is \$110.00.
3. Additional Plan Review Charges (prior to plan approval; the number of reviews does not include the submission of the final signature, mylars set):
 - a. Improvement Plans and Minor Improvement Plans
 - The first three plan submissions (includes initial submittal and two subsequent submittals) are reviewed at no additional charge. 50% of the fee at the current rates, as outlined in I & J above, are due with the 4th and all subsequent submittals. This fee is due regardless of the

agency which has not approved or conditionally approved the application.

- b. Preliminary Plats, Combined Preliminary Plat/Site Plan, Combined Preliminary Final Plats, Court Action Plats, Phase II MXD/PUD Plans and Site Plans, not included in section 3(a).
 - The first four plan submissions (includes initial and three subsequent submittals) are reviewed at no additional charge. 50% of the fee at the current rates are due with the 5th and all subsequent submittals. This fee is due regardless of the agency which has not approved or conditionally approved the application.
 - c. Final Plats, Addition Plats, Farm Lot Plats, Correction Plats, Public Taking Plats, Condo Plats, FRO plans, miscellaneous requests and all other plans.
 - The first three plan submissions (includes initial and two subsequent submittals) are reviewed at no additional charge. 50% of the fee at the current rates are due with the 4th and all subsequent submittals. This fee is due regardless of the agency which has not approved or conditionally approved the application.
 - d. Applicant initiated changes are charged at a rate of 50% of all initial fees, unless the change is directly in response to a review comment, then additional plan review fees are charged in accordance with Sections a-c above.
4. Additional Improvement Plan Review Changes (after plan approval/signatures)
- a. Re-approvals of **expiring or expired improvement plans, expired \$220 219.00** ~~plans with minor revisions (see below).~~
 - b. Minor or staff Administrative Revision fee to an approved plan that has not expired is \$220 **219.00**. ~~This revision applies to minor field changes, site plan changes caused by final engineering details, and other minor changes that do not significantly impact the design of the project.~~
 - c. Major Revision fee to an approved plan that has not expired is \$138.00/sheet affected by plan revision. ~~These fees apply to applicant initiated changes to approved plans during construction, which do not require a new application, but are more significant than those described in Section (4) a above.~~

5. ~~Any applicant initiated request to replace or modify an existing Performance Agreement/Surety is \$385.00 per request. This includes public improvements, grading, FRO, SWM or other.~~

5. 6. Any easement document which will require action of the full Board of County Commissioners (can not be administratively approved):

- One Lot Residential \$110.00
- Non Residential, Mixed Use \$385 383.00
or Multiple Residential Lots –
open space or other miscellaneous requests